



**St Cuthbert's
Catholic High School**
Live life in all its fullness

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Headteacher:
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13 July 2020

Dear parents/carers and students

I hope you are safe and well.

I am writing to let you know the arrangements for September. As you know, earlier this month the Government made the decision that all children will be expected back into school in September. Apologies for the length of this letter – it is important that all information is shared with you before we finish for summer.

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak>.

We have studied the Government guidance meticulously and taken all appropriate advice to ensure that we can have the students back in September whilst maintaining the safety of all students, staff and families as much as possible. We have thoroughly reviewed our Health and Safety risk assessment and have drawn up plans for the autumn term. Please note that these plans could change if circumstances change and that they will be constantly reviewed and updated as the term progresses. Please note that this phase is a replication of the Y10 face-to-face events, which took place at the start of June and worked exceptionally well so we feel confident that with everyone's cooperation it will work for the whole school.

Phase 1 - reconnect

Year 7 and Year 11 will return to school on Monday 7th September and the **remaining years 8-10 on Tuesday 8th September.**

Each year group will have their own area of the school in which they will stay and they will also have their own entrance/exit point and specific toilets to use. Children will stay in their areas and staff will move to them. There will be a one-way system in each of the areas.

Break and lunch arrangements will be staggered so that no two year groups will mix. For the first few weeks, the food served will be from a limited menu and will be grab and go bags. There will also be food available to buy at break.

The highest of standards and responsibility will be expected from all students regarding the safety of everyone and any defiance of the safety procedures will not be tolerated.

All children will be expected to be in FULL school uniform. Chewing gum is most definitely banned and all other school rules will apply from day 1.

Can I ask that unless there are exceptional circumstances children should arrive at school no earlier than 8.15am and no later than 8.30am?

All staff and students will have a temperature check on entry and will be expected to adhere to appropriate social distancing and hand washing procedures.

Each year group will have specialist teachers for their core subjects and then blended learning for foundation/option subjects. For KS4 there will be some face to face and an element of online learning both in school and at home. KS3 will have project based learning in foundations subjects. In addition to their academic subjects, all students will have appropriate pastoral support.





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This first phase approach will enable us to get all students back in and routines in place that will ensure learning takes place in a safe environment. It is expected to remain in place for two weeks before being reviewed and will very much depend on the national and local COVID-19 pandemic situation.

Phase 2 will be phase 1 with all staff moving across the year groups and Phase 3 will be a return to a 'normal' situation of staff and students moving around school.

Below is the plan for you to see how the school day will look for Y8

	Entrance	Rooms	Toilets	Lunch	One way
Year 8	Student entrance – English entrance	Bottom science and English	Dining room	Dining room	Only use stairs near maths

Year 8 Break and lunch (dining room)

Registration	8.30 – 8.45
Lesson 1	8.45 – 9.45
Break	9.45 – 10.00
Lesson 2	10.00 – 11.00
Lesson 3	11.00 – 12.00
Lunch	12.00 – 12.30
Lesson 4	12.30 – 1.30
Lesson 5	1.30 – 2.40 including pm register

Each student will receive a timetable on day 1 as usual.

A full risk assessment has been carried out and additional catering and cleaning staff have been arranged throughout each day to ensure the highest standards of cleaning.

We will of course be keeping up to date with any changes through the summer and I will write to you if these plans are to change in any way.

Lessons will not be set for over the summer in order that the staff can prepare for September and get some hard-earned rest. However, there are plenty of resources on the school's website to keep students engaged through the break.

So, it only leaves me now to thank you all for your continued support and to wish you and your family a safe and happy break.

God bless.

Yours faithfully

C.A. Twist

Mrs C Twist
Headteacher

