
Fire Evacuation procedure



St Cuthbert's
Catholic High School

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Fire evacuation procedures

To comply with the various legal requirements contained in the Regulatory Reform (Fire Safety) Order 2005 (RRO) and other older legislation, a Fire Safety Management System is in place and regularly maintained.

As part of this the fire alarm is routinely tested every Thursday morning at 7.30am. No action needs to be taken.

Each term the fire evacuation procedure is practiced so that students and staff are fully aware of what they are expected to do in the event of a fire being discovered.

In the event of a fire being discovered, operate the nearest fire alarm.

On hearing the fire alarm, staff and others will leave the building by the nearest exit and proceed to the assembly point quickly and in SILENCE.

The assembly point is the yard area next to the sports hall.

When this is reached students should go to their year group location and should get into form groups in single file and alphabetical order for registration.

Throughout the emergency students must remain SILENT so that the organisation and registration of the school can be conducted quickly.

The Responsible Person will direct evacuation procedures in the event of the alarm being raised and ONLY the Responsible Person will decide when it is safe to re-enter the building.

Refuge Points and Evacuation chairs

There are three Evacusafe Evacuation Chairs which are located at refuge points in the Main Building, Science Block and Humanities Block. Students requiring the Evacusafe Evacuation Chairs should make their way to the nearest refuge point with a member of staff and await further instructions.

